



*Baltimore School*  
*Assessment and Evaluation*  
*Revised Fall 2018*



**1. Learning Outcomes**

- The K-12 learning outcomes prescribed by the Newfoundland and Labrador Department of Education and Early Childhood Development and other approved courses form the framework for teaching, learning, assessment and evaluation.
- The Grades 7-12 Course Descriptors provided by the Newfoundland and Labrador English School District will guide the assessment and evaluation process at these grade levels

**2. Roles and Responsibilities**

- Academic success is the collective responsibility of students, teachers, administrators, and parents/guardians.

**3. Assessment Regulations**

**Late or Missed Assignments**

Students are expected to submit assignments on scheduled due dates.

- When assignments are not submitted on time
  - 'Incomplete' will be entered into *PowerSchool* resulting in a placeholder mark of '0'.
  - Intervention strategies will be offered prior to due date (extra help, clarification, reinforcement of learning outcomes, for example)
  - Students will not be permitted to participate in Extra-curricular activities (sports practices, games, for example) until the assignment has been submitted.
  - Students will be deducted 5% per day on late assignments
  - If work is not submitted after one week of original due date, a mark of '0%' will be entered for that piece of evaluation.

**Missed Quizzes/Tests**

Students are expected to write tests/quizzes on the day and time they are scheduled.

- 3.2 When a test/quiz is not written on the original date scheduled
  - The evaluation will be written as soon as possible (on the next day that class is scheduled, for example)
- 3.3 Mid-term and final exams are mandatory pieces of evaluation for all students to be written on scheduled dates and times. With the exception of a Supplementary Exam, there will be no make-up evaluations offered for these pieces of evaluation.

### **Academic Honesty**

It is expected that all students act in an honest manner. Lack of academic honesty occurs when a student plagiarizes or cheats. Any student who, through accident or otherwise, engages in any form of plagiarizing, cheating or any form of academic dishonesty has not provided evidence of their own learning.

#### 3.3 When academic dishonesty has occurred

- A mark of 0% will be given on that piece of evaluation.
- Contact will be made with the parent/guardian and the issue will be referred to administration.
- At the teachers' discretion, an alternate piece of evaluation may be offered to display an understanding of the learning outcome(s) in question.

### **Second-Chance Learning Opportunities**

3.4 Responsive teaching and providing students with multiple opportunities to learn and demonstrate their learning should be a regular part of classroom instruction.

3.5 Second chance opportunities are an important component of intervention plans for students who are academically at risk.

3.6 Second-chance opportunities are at the discretion of the teacher and when offered, any improvement will be reflected in the student's overall achievement.

3.7 At the teachers' discretion, an alternate piece of evaluation may be offered to display an understanding of the learning outcome(s) in question. The teacher may require prerequisite work to engage in a second chance learning opportunity. Some examples of prerequisite work include, but are not limited to: attending tutorials, engaging in independent study, correcting mistakes on returned assessments, etc.